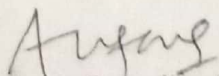
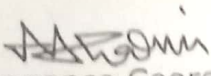


Policy for Systems & Procedures for maintaining & utilizing physical academic & support facilities.

- The Institution has well established policy for maintaining & utilizing Physical, Academic and support facilities. For maintaining & utilizing physical & academic Infrastructure, Budget Committee of the College receives budget proposals from all the HOD's & Co-ordinators, the committee get these proposals approved from the Principal and The Managing Committee of the College. For utilizing this budget proper procedure for sanction is followed by the respective departments.
- Routine complaints of electricity, water & infrastructure of various departments are entertained on priority basis by the Maintenance Wing.
- The College has well qualified technical staff to take care of the instruments. They are continuously engaged in the upkeep and maintenance of the equipments. The Institute has permanently arranged to call the service providers whenever required for keeping these gadgets ready to use.
- The college has trained electricians for maintenance of electrical appliances.
- Campus cleanliness including parking areas, toilets, washrooms etc. is undertaken regularly.
- Garden maintenance, landscaping and beautification of the campus is undertaken by the committee specially constituted for the purpose.
- General cleanliness of all classrooms, labs, offices, dept. rooms and corridors etc. is done by the staff appointed for the purpose under the supervision of the Office Superintendent.
- The Physical Education Department of the institute has been provided with its own permanent staff to look after the college ground.

- To ensure effective utilization and proper maintenance of science labs the concerned teachers have been provided with the assistance of JAs and lab assistants. They all work together to ensure that students' requirements are met satisfactorily.
- Central Library has its own permanent supporting staff to look after and for maintaining library infrastructure.
- The Institution has also provided the residence to Pujari (Priest) beside the Krishna Temple in the college premises for proper maintenance of the Temple.
- The college has appointed security guards to keep a constant vigil and to ensure perfect discipline in the campus.
- Silent & eco-friendly gen sets are installed in the campus for uninterrupted power supply to the entire college.
- We have installed UPS to facilitate the smooth functioning of devices like computers.
- All the main departments of College are interconnected with EPABX (Intercom).
- Campus is equipped with Fire Extinguishers, Cash Counting machine, Photocopier, Air Conditioners etc.
- Sufficient number of Water Coolers are provided for drinking water in the college campus alongwith a centralized RO Plant of the capacity of 2000 litres/hour. One plumber is appointed in the campus to resolve all the problems related to water points. AMC exists for the regular maintenance and to have uninterrupted water supply of the safe drinking water throughout the year.
- All the concerned incharges of canteen, staffroom and common room etc. register their problems in the maintenance register. After getting himself acquainted with the concerned problems, the technician sets to resolve them.

  
Budget Coordinator

  
Maintenance Coordinator

  
Superintendent

  
Principal