



## INTERNAL QUALITY ASSURANCE CELL

S. D. COLLEGE BARNALA

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Website: [www.sdcollegeinstitutions.org](http://www.sdcollegeinstitutions.org); Email: [iqac.sdcbnl@gmail.com](mailto:iqac.sdcbnl@gmail.com)

### Minutes of the meeting of I.Q.A.C of S. D. College, Barnala held on 15-9-2020 at 2 p.m. in the Faculty Hall of the college.

Members present:

Dr. Rama Sharma (Chairperson)

Dr M. L. Bansal

Dr. T.K. Sahu

Dr V. K. Bansal

Prof. Amrish Kumar

Prof. Neeru Goel

Dr. Rajesh Gupta (Coordinator)

Prof. Shoaib Zafar

Prof. Ashwani Sikri

Dr. Kulbhushan Rana

Prof. Anamika Bhardwaj

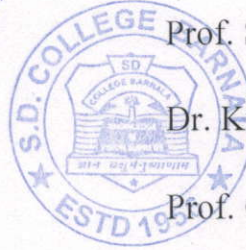
Prof. Gaurav Singla

Sh. Sukhpal Singh

Prof. Balwinder Kumar

Ms. Kusam Sharma

Sh. Yogesh Kumar



1. The meeting commenced with welcome of all the members of the IQAC by the Coordinator. The Chairperson pleasantly informed the house that under NSQF, UGC had given approval to the college to start following courses:
  - a) B.Voc. Software Development
  - b) B.Voc. Journalism and Multimedia Technologies
  - c) B.Voc. Nutrition and Health Care Science

The house congratulated the Worthy Management and the Chairperson for the same.

After a long discussion and deliberation on different issues placed by the members following decisions were taken.

2. The house opined that although the college received UGC approval of above stated B.Voc. programs a bit late. However, keeping in mind the academic and professional interests of the students who got an opportunity to take admissions in these courses. These programs be started from this very session. The house advised to make special efforts to run these courses on professional lines.
3. It was proposed that at the earliest committee/committees be constituted to prepare and submit the proposal to meet the requirements of staff, infrastructure and lab facilities for running of these skill based courses, so that necessary arrangements





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be made for running these programs smoothly and effectively. They would also prepare syllabus/ordinance of these programs.


4. It was agreed that Journalism and Multimedia Technologies department be shifted to the top floor of the new building for setting up of the Multimedia Studio, the infrastructure and facilities required for running of the B.Voc Journalism and Multimedia Technologies program on professional basis in tune with the objective of the program.
5. It was decided that matter regarding filling grant-in –aid posts of Clerk and J.L.A. be discussed with O/o DPI Colleges Punjab, once again and both posts be filled as soon as possible.
6. Arrangements regarding conduct of university exams which were starting from next week for exit classes during the Covid-19 pandemic were discussed at length. It was decided that students be facilitated and helped in appearing in online exams. They may be advised to submit hard copies of their answer sheets if they were unable to send the PDFs. However, no compromise be made in following the Covid-19 guidelines.
7. As Dr RPSDSS School had shifted to new building. It was decided that the departments and classes of Commerce, Management, Economics and Mathematics be shifted to the building vacated by School. However, it be insured that before shifting building be renovated, repaired & white washed and infrastructure be updated as per the requirements of these departments.

There being no other matter, meeting ended with vote of thanks to the chair.

Approved

Signed

  
**Dr. Rama Sharma**  
Principal  
IQAC Chairperson

  
**Dr. Rajesh Gupta**  
Associate Professor  
IQAC Coordinator







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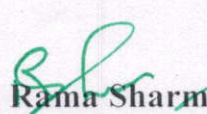
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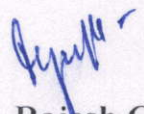
### ACTION TAKEN REPORT

#### *On the decisions of the 17<sup>th</sup> IQAC meeting held on 15-09-2020.*

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken.

1. All the three new B.Voc programs of Software Development, Journalism and Multimedia Technologies and Nutrition & Health Care Science were started from this session and are running successfully.
2. A committee comprising Prof Ashutosh Dharni, Prof Gurparvesh and Prof Niti was constituted on 26/09/20 to prepare and submit the proposal to meet the requirements of staff, infrastructure and lab facilities for running the three new skill based B.Voc courses, to make necessary arrangements for running these programs smoothly and effectively. They also prepared syllabus/ordinance of these programs.
3. Journalism and Multimedia Technologies department was shifted to the top floor of the new building for setting up of the Multimedia Studio, the infrastructure and facilities required for running of B. Voc Journalism and Multimedia Technologies program on professional basis in tune with objectives of the program.
4. Both the grant-in-aid posts of Clerk and J.L.A. were filled.
5. During the conduct of university exams for exit classes, students were fully facilitated and helped in appearing in online exams. Those students who were unable to send the PDFs of their answer sheets, arrangements were made to let them deposit hard copies of their answer sheets in the college observing strictly the COVID-19 guidelines.
6. After renovation, repair, infrastructure updation, whitewashing and furnishing of the building vacated by school, departments and classes of Commerce, Management, Economics and Mathematics were shifted to it.

  
**Dr. Rama Sharma**  
Principal  
Chairperson (IQAC)

  
**Dr. Rajesh Gupta**  
Associate Professor  
Coordinator (IQAC)

