



INTERNAL QUALITY ASSURANCE CELL


S. D. COLLEGE BARNALA

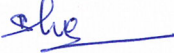
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Minutes of the meeting of IQAC of S. D. College, Barnala held on 12/3/2022 at 2.30 pm in the Faculty Hall of the college.


Members present:

Dr. Rama Sharma (Chairperson) 

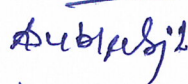
Dr. T.K. Sahu 


Prof. Amrish Kumar 

Dr. Rajesh Gupta (Coordinator) 


Prof. Ashwani Sikri 

Prof. Anamika Bhardwaj 


Sh. Sukhpal Singh 


Ms. Kusam Sharma 


Dr M. L. Bansal 


Dr V. K. Bansal 


Prof. Neeru Goel 

Prof. Shoaib Zafar 

Dr. Kulbhushan Rana 

Prof. Gaurav Singla 

Prof. Balwinder Kumar 

Sh. Yogesh Kumar 

The meeting commenced with welcome of all the members of the IQAC by the Coordinator.

The minutes of previous meeting held on 17-12-2021 were confirmed.

After a long discussion and deliberations on different issues placed by the members following decisions were taken: -

1. The house reviewed the progress of the internally developed ERP Software. Prof Gaurav Singla explained in detail the progress regarding the software. Thereafter, it was decided that from 2022-23 session students' admission process including fee deposit should be done through this software.
2. The house recommended that for the successful launching of internally developed ERP software, Department of B.Voc. (Software Development) should organize workshops/training/demonstration in association with admin department and IQAC for the training/clearing of doubts of Admin and teaching staff to make them familiar regarding all the aspects of software, thus enabling them to upload data on the portal, make admissions and deposit fee and issue of fee slips.





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3. Keeping in mind the enthusiasm among the students to learn foreign languages and study abroad Prof. Gaurav Singla proposed the introduction of Add-On course in French Language. After thorough discussion on the proposal the house recommended the introduction of Add-On course in French Language in the college through the Department of B.Voc. (Software Development).
4. The house felt that owing to Covid-19 pandemic in the recent times a majority of the students were hesitant to take part in any physical activity/field game/sport. It further affected their physical and mental strength. Thus, it was strongly recommended that students and staff should more enthusiastically participate in physical activities. Further, it was suggested that Inter S.D. institutions/inter-department/inter-class/intradepartmental tournaments be organized to ensure participation of large number of students. Regarding Annual Sports Meet, it was recommended that it should be organized on grand scale.
5. To make working of central library more user-friendly and efficient. The house recommended the further enhancement in the library management system and automation of college central library.
6. The house desired that a Science fair/program be organized in the college in the last week of April. In this program various activities/competitions such as poster making, quiz, model making etc. may be undertaken.

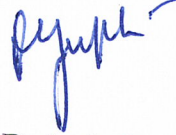
There being no other matter, meeting ended with vote of thanks by the Coordinator.

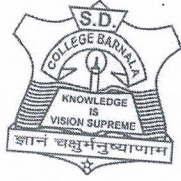
Approved

Signed


Dr. Rama Sharma
Principal
IQAC Chairperson




Dr. Rajesh Gupta
Associate Professor
IQAC Coordinator



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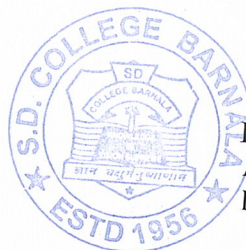
ACTION TAKEN REPORT

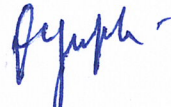
On the decisions of the 24th IQAC meeting held on 12-3-2022.

To implement the decisions of the above mentioned meeting of the IQAC, the following actions were taken: -

1. Internally developed ERP Software of the college was made fully functional to be used from 2022-23 session for students' admission process including fee deposit.
2. For the successful launching of internally developed ERP software, Department of B.Voc (Software Development) in association with admin department and IQAC organized three workshops for the teaching staff, one workshop for admin staff to make them familiar regarding all the aspects of software, thus enabling them to upload data on the portal, make admissions and deposit fee and issue of fee slips. One demonstration was also given to worthy management of the college.
3. Add-On course in French Language in the college through the Department of B.Voc (Software Development) was started from this very session. The first batch commenced from 10/05/22 in which 18 students joined the course.
4. Inter SD Institutions/inter-department/inter-class/intra-department sports competitions were organized in various games for a week before the Annual Sports Meet. Students in large number participated in different sports activities/games. As a result, even at Annual Sports Meet students' participation and spirit of competition was spectacular. Annual Sports Meet was organised from 30-31 March 2022. Hon'ble Sh. Gurmit Singh Meht Hayer, Cabinet Minister (Sports) of Punjab inaugurated the meet. In his address he motivated the students to take part in sports and elaborated the various incentives/schemes of the state govt. for the welfare of the players. He honoured the players who participated at University/national/international level.
5. Regarding making college central library more user-friendly and efficient, our college library has already installed KOHA software. To save the time of readers library has started e-circulation through KOHA. Fully automation process is in progress. Students will be issued barcode based Identity Cards for issue and return of books from session 2022-23. Atmosphere of library is user-friendly library staff provide orientation to students from time to time. Personal assistance is given to readers while accessing any book or information.
6. Science fair was organized in the college by science departments on 25-26 April 2022 under DBT Stare College Scheme. In this program three events Poster making, Quiz competition and model making were organized. A guest lecture was delivered on the occasion by Sh Rakesh Kumar, Principal, Govt. Senior Secondary School Kattu. Large number of students participated in the program.


Dr. Rama Sharma
Principal
IQAC Chairperson




Dr. Rajesh Gupta
Associate Professor
IQAC Coordinator